TJC Dual Credit Office Use Only

Overload (if appl.): TJC GPA: _____

HRS Completed: _____

Reading _____ Writing _____

Math _____

Bennett (Auto/Weld) _____

Counselor/Advisor Approval _____

Registered By _____ Date/Time _____

Dual Credit/Early Admissions Registration Form

Please fill out the form using a blue or black ballpoint pen and print legibly.

Student's Full Name: _____

TJC ID#:_____ Birthdate:_____

High School:_____ Grade Level: FR / SO / JR / SR

E-Mail:_____ Phone:_____

This student is exempt from the Texas Success Initiative (TSI) based on:

☐ ACT ☐ SAT ☐ TSI ☐ PLAN ☐ STAAR ☐ Technical Dual Credit-Level 1 Cert.

Students needing information about the TSI Assessment testing requirements should call the Dual Credit Office at 903-510-2716. The student bears the cost of testing.

Enrollment is requested in the following course/s:

Year: 20_____ Semester**:** Fall, Wintermester, Spring, Maymester, Summer I, MidSummer, Summer II

TJC Course Title	Section	CRN #	Will HS credit be awarded?	Professor Name
Example: ENGL 1301	001	12345	(Yes) No	John Doe
			Yes No	
			Yes No	
			Yes No	
			Yes No	
			Yes No	
			Yes No	

By the signature of the high school official below, this indicates that the above student is in good academic standing with the high school and is approved to enroll at Tyler Junior College to the Dual Credit or Early Admissions program.

High School Official's Signature **HS Official Printed Name** **Title** **Date (Req.)**

Students wanting to enroll in more than the allotted two courses must also have High School Principal signature approval. Overload approval is not guaranteed with High School principal signature.

Approval for Course Overload: _____ _____

HS Principal/Designee TJC Designee

Students/Parents----Please read: Conditions of Enrollment at Tyler Junior College

1. Students may not enroll in courses for which they have not complied with TSI or skill level prerequisite requirements.
2. Application for Admission, Transcript, Test scores, Meningitis Vaccination, and the Dual Credit/Early Admissions form must be received by TJC prior to registration. Students enrolling in courses to be taken at their high school will not be required to turn in the Meningitis Vaccination unless they plan to enroll in courses on the TJC Campuses.
3. LATE FEE: A fee of $100 per class will be assessed for each student enrolled after the College's Census Date when It Is determined that the student or school was responsible for not meeting the deadline. This Includes courses dropped due to non-payment/Incomplete paperwork/testing.

I, the student below, have read and understand the Dual Credit/Early Admissions conditions for enrollment as stated in the Tyler Junior College Catalog. I authorize the exchange of grade/transcript/test score/financial data between the high school and Tyler Junior College for purposes related to Dual Credit. Also, I give permission for my parent or legal guardian to discuss my grades, attendance, and other necessary information regarding my status with Tyler Junior College Faculty Members, Administration, or Employees.

Student's Signature (Required) **Date (Req.)** **Parent/Guardian Signature** **Date (Req.)**

Once all signatures are acquired, please return this form to the Office of Dual Credit so that student can be enrolled.